

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) entered on the 2<sup>nd</sup> day of May, 2018.

By and Between

**CADD Centre Training Services Pvt. Ltd**, having its Corporate office at No. 91, Dr. Radhakrishnan Salai, Gee Gee Crystal, 8<sup>th</sup> Floor, Office No. 8C & 8D, Mylapore, Chennai – 600004 (hereinafter referred as “**CADD Centre**” for the sake of brevity) and represented by its Franchisee Partner **Unity Academy, Subhashbridge, Ahmedabad.380027** (which expression shall mean and include its successors in office and assigns)

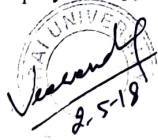
And

**Rai University**, having its CAMPUS at **Dholka, Ahmadabad** and represented by its **Deputy Registrar of Rai University** (which expression shall mean and include its successors in office and assigns)

**OBJECTIVES of the COLLABORATION:**

- To provide employable skills to the students of **Rai University**
- Make the student aware of the latest tools and techniques in order to keep them industry ready at the end of their course.
- Offer the course at an affordable price.
- Increase the employability of the student and maximize on the placement opportunities available.
- To build/improve the confidence level of the student to face the challenges in real time.

This Memorandum of Understanding is to conduct Step - By - Step Systematic, and Employable Skills Development Programs for the students of **Rai University** towards achieving the objective of maximizing employable opportunities.

  
2-5-18

For, **UNITY ACADEMY**  
  
**PARTNER**

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This Memorandum of Understanding states the terms and conditions under which the Trainings shall be conducted by CADD Centre through its franchisee partner at the premises of Rai University and lists herein the respective responsibilities of both parties.

**PREAMBLE:**

To get a student employable and placed in an organization; over and above the subject knowledge he / she is expected to have the following:

- Strong Fundamental Engineering Knowledge
- Engineering related Multiple Technical Skills
- Communication & other Soft Skills

On one hand, thousands of unemployed Engineering graduates are not finding suitable jobs, while on the other hand, Industry requires millions of young minds at all levels but are unable to find the right candidate. This is because of the skill gap that exists between the student and industry requirements. This skill gap is sought to be minimized for the students of Rai University by facilitating them to acquire the appropriate and relevant skills at the college premises itself through this program.

While Subject Knowledge would be provided by Rai University, CADD Centre will equip the students with required industry specific CAD, CAM, CAE and Project Management skills.

Through this collaboration, CADD Centre through its Business Partner will prepare the students of Rai University to be ready for the industry by the time they enter the final semester and facilitate many of them to secure dream jobs. For this the students have to be nurtured and trained in different areas from the very beginning. Keeping in mind the academic program and the progressive skill development cycle in mind, the programs are spread across their semesters.

**CADD Centre through its franchisee will provide following:**

- Comprehensive CADD Centre reference and work books (wherever applicable) to all students for each course as part of the course.
- Qualified trainers for the course.
- Periodical assessment of the progress of students for their further improvements.
- "Certificate of Completion" to every student who successfully completes the training program every semester which will carry the logo of CADD Centre and Rai University.

  
25-18

For: **UNITY ACADEMY**  
  
**PARTNER**

- "Certificate of Association" to the college.
- A "link to Rai University website" from CADD Centre website [www.caddcentre.com](http://www.caddcentre.com).
- Permit Rai University to use CADD Centre logo as the Skill Development Partner.

**Rai University Shall Provide:**

- The required number of computer systems **with the software required** for the course in the lab and other required infrastructure for the practice.
- The Class rooms with LCD projector for the theory classes.
- The Schedule with the classes for this training.
- The supports to ensure, all students who have signed up for the class, attend the training programs scheduled for them.
- No separate Extra classes will be conducted for the absentees (training programme)
- Disciplinary support for the smooth conduct and timely completion of the entire course.
- Provide all support to CADD Centre to enroll students in the courses offered by CADD Centre at the College premises.

**PARTICIPANTS:**

The participants would be the Students of Rai University from specified branches mentioned in ANNEXURE 1.

**COURSE CONTENTS:**

CADD Centre in consultation with Rai University shall finalize the courses and fees for the skills development program. The recommended course details are provided in the ANNEXURE – 1. These will be reviewed prior to every course and suitable changes, if required, will be incorporated. As the requirement of each course is different, courses and fees would be worked out separately for each course.



## TIME SCHEDULE

The program(s) will be conducted during the days and timings provided by **Rai University**. The students will be divided into batches, depending on the total strength. The program(s) will be conducted according to the Time Table drawn up with the mutual consent of CADD Centre and **Rai University**. Utmost care will be taken to frame the time table in such a way that it does not interfere with college activities enabling the student to complete his training ahead of the final exams. CADD Centre will not conduct any classes during the time of exams. In case of any change in training schedule the same will be intimated to the Program Coordinator of **Rai University**. Similarly, if **Rai University** wants a change in training schedule the same may be communicated to the Programme Coordinator of CADD Centre. In either of the cases, a revised training schedule has to be made and the Programme Coordinators of both CADD Centre & **Rai University** and the respective students must be informed about the change in training schedule by means of suitable media (emails/posters/circulars/notice board displays).

### Programme Coordinator

The Deputy Registrar of **Rai University** shall appoint a "Programme Coordinator" from each department for the duration of the program, who shall liaise with CADD Centre and make the training process learner-friendly and effective. CADD Centre shall work in close relationship with the Programme Coordinator, who in-turn shall keep a close touch with the students. In the event of any difference of opinion between CADD Centre and the Programme Coordinator, the matter should be referred to the Deputy Registrar of **Rai University**, whose decision thereon shall be final and binding on both the parties.

### COMMENCEMENT OF COURSE

#### **Role of CADD Centre:**

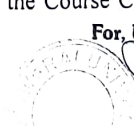

CADD Centre, Subhashbridge will execute 2 days- 2hours per day Free Demo cum Introductory seminars to the students prior to commencement of the courses/ batches to enable the student to understand course content/advantages and application of the software's and fee structures of each course. The required intimation to the students regarding this free seminar has to be arranged by **Rai University**, at least one week in advance, also space/infrastructure to conduct the seminar.

Every time before commencement of new batches the above set Free Demo cum Introductory seminar will be conducted.

#### **Role of Rai University:**

**Rai University** will ensure that the first course will start within 30 days after the Academic session of **Rai University** start. CADD Centre will ensure that the courses will commence on intimation from **Rai University**. However exception can be made due to reasons mentioned in the Course Completion Clause or due to delay on **Rai University**, Dholka.

  
2-5-18

  
For, **UNITY ACADEMY**  
  
PARTNER



## COURSE FEES & PAYMENT PATTERN

The course fee per student for each course offered is decided and mutually agreed upon by both the parties. The fees structure is derived considering the classes are to be conducted at Rai university premises at Dholka by CADD Centre, Subhashbridge, is attached as Annexure -1. The student shall pay the course fee directly to **Rai University** before the start of the course.

While considering the present situation of conducting the courses first time in the University, Rai University will make the payment within one week after the commencement of first batch by cheque or DD payable at Ahmedabad in favour of **Unity Academy** (CADD Centre, Subhashbridge) as per scheduled detailed in Annexure – 1.

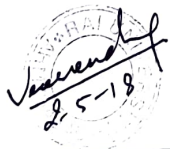
Second batch onward, Rai university will make payment by Cheque or DD payable at Ahmedabad one week prior to the commencement of the batch/course in the name of **Unity Academy** (CADD Centre, Subhashbridge) as per the schedule detailed in ANNEXURE - 1.

CADD Centre shall refund the course fee if courses are not provided as stated in ANNEXURE - 1. In the event of any student not able to attend and is missing out the entire session of classes, the **Rai University** shall not make the payment towards that student. If the name of the student is included in the list of students then **Rai University** is liable to make the payment of that/those students to CADD centre. The amount such paid is subject to tax deduction at source will provide tax deduction at source certificate for the same.

## COURSE COMPLETION:

While CADD Centre through its franchisee will endeavor to complete the course as per the schedule mutually agreed upon and mentioned in Annexure 1. CADD Centre will not be responsible and accountable for delay in completing the course due to reasons which are beyond the control of CADD Centre and CADD Centre's Franchisee Partner. Reasons beyond the control of CADD Centre and CADD Centre's Franchisee Partner include – acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service, failure and non – availability of Computer Systems, non – availability of Classrooms), law and order problems, students unrest/strike/boycott, unscheduled changes in college curriculum and other unforeseen circumstances.

- Courses details for individual package will be completed as mentioned in ANNEXURE - 1. Time to time.

  
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For, **UNITY ACADEMY**

  
PARTNER

- Terms & Conditions as mentioned in ANNEXURE - 2.

While it is mandatory for the student to have undergone the complete course as mentioned in ANNEXURE - 1 to be eligible for a Course Completion Certificate. In case he/she opts out due to any reason an appropriate certificate will be issued for only for that course completed by the student. Students will not be eligible for Certification for the courses that they have not completed.

CADD Centre will not issue "Certificate of Completion" to the successful student, if full payment is not made. Neither CADD Centre nor CADD Centre's Franchisee will refund the portion of the fees once paid, if the student opts out or discontinues the course after commencement of the course other than for reasons beyond the control of the College or student. In case of dispute the decision of the Deputy Registrar of the university shall be binding on both the parties.

### JURISDICTION

All matters, queries, disputes or differences, whatsoever, arising between the parties touching the construction, meaning, operation or effect of this Memorandum of Understanding or out of or relating to this Memorandum of Understanding or breach thereof shall be settled through arbitration in accordance with the relevant Arbitration Act in force at such time. The Arbitration award shall be binding on both parties.

### VALIDITY

Both Rai University and CADD Centre shall have the rights to terminate this MOU by providing **THREE** months' notice in writing on their respective letter head only after a minimum period of one year. Termination of this MOU for whatever reason shall be without prejudice to the rights of either party and of the students and the ongoing academic programs.

This Memorandum of Understanding will be valid for a period of **Three** years.

This Memorandum of Understanding shall come into effect from the date of agreement aforementioned.

For: Rai University



  


Name: Veerendra Singh Nagonis

Designation: Deputy Registrar Academies

Date: 02-05-2018

For: CADD CENTRE /  
UNITY ACADEMY

  
  
For, UNITY ACADEMY  
PARTNER  
Unity Academy

Name: Mohan Rao

Designation: Centre Head

Date: 02/05/2018