

## 1. EXAMINATION GRADING SYSTEM AND CUMULATIVE GRADE POINT POLICY:

### ➤ Award of Grade:

The letter grades, their equivalent grade points and the corresponding % used to mark performance

#### For Theory

Marks	GP	Grade
90-100	10	O
80-89	9	A+
70-79	8	A
60-69	7	B+
50-59	6	B
40-49	5	C
<40	0	F
AB	0	F

#### For Practical

Marks	GP	Grade
45-50	10	O
40-44	9	A+
35-39	8	A
30-34	7	B+
25-29	6	B
20-24	5	C
<20	0	F
AB	0	F

### a) Evaluation of Performance

The performance of a student is evaluated in terms of two indices viz. Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA). The GPA is calculated on the basis of the grades obtained in all subjects taken during an examination cycle:

$$\text{GPA} = \frac{\sum (\text{Course credits} \times \text{Grade point scored})}{\sum (\text{Course credits})}$$

$$\text{C.G.P.A} = \frac{\sum \text{GPA of all Previous exams} + \text{Current Sem GPA}}{\sum \text{No. Of Semesters till that last result made}}$$

Percentage from GPA and CGPA can be calculated by using the formula: **GPA/CGPA-0.5 × 10**

## 2. END SEMESTER EXAMINATION MARKS DISTRIBUTION

### ➤ Weightage of continuous evaluation:-

	TOTAL MARKS	PASSING MARKS
END SEMESTER EXAM	= 70 MARKS	28 MARKS
CONTINUOUS EVALUATION	= 30 MARKS	12 MARKS
PRACTICAL EXAM	= 50 MARKS	25 MARKS

### Annual Examination Marks Distribution for Diploma in Pharmacy.

	TOTAL MARKS	PASSING MARKS
END SEMESTER EXAM	= 80 MARKS	40 MARKS
CONTINUOUS EVALUATION	= 20 MARKS	10 MARKS
PRACTICAL EXAM	= 100 MARKS	50 MARKS

## 3. UFM HEARING COMMITTEE MEMBERS

SR.NO	
1	Dean of Respective School
2	Controller o Examination (C.O.E.)
3	Head of Department (H.O.D.)
4	Course Coordinator (C.C.)
5	Examination Representative
6	Invigilator of respective UFM Case

## 4. GUIDELINES for DETAINED STUDENTS

### In case of Diploma and Undergraduate programs

- Student can earn all the credits of I semester to progress to V semester and all the credits of II semester to progress to VI semester and so on.

### In case of Master program

- Student can have maximum of 4 backlogs of Theory and Practical.
- Previous semester backlog in end semester exams shall not be considered for detention.
- Students can apply for rechecking once for each subject and the result declared by Examination department will be considered as final.



## 5. RULES FOR PROMOTION

- There are no restrictions for promotion from one semester to higher semester except detained students.

Below are the situations where the student shall remain in the same semester.

- A student who could not appear in exams without any prior notice after registering for regular examinations or without registering for the same.
- In case of student fail to clear all subjects of four semesters till sixth semester of B. Tech, he/she will not be allowed to proceed to odd semester of final year.
- In case the student does not register for any courses in a semester or takes semester withdrawal.

## 5. TEMPORARY WITHDRAWAL FROM THE UNIVERSITY

A student who has been admitted to diploma or degree course of the university may be permitted to withdraw temporarily for a period of one year from the university on grounds of prolonged illness or acute problem in the family, which compelled him/her to stay at home, provided that

- He/she applies to the University within 15 days of the commencement of the Semester or from the date he/she last attended his/her classes whichever is later, stating fully the reasons for such withdrawal together with supporting documents and endorsement of the parent/guardian.
- The University is satisfied that, including the period of withdrawal, the student is likely to complete his/her requirements for the degree within maximum duration of course.
- There are no outstanding dues against him/her or demands from him/her in the University/Hostel/Department/Library etc.
- A student availing such withdrawal from the university under the provision shall be required to pay such fees and/ or charges as may be fixed by the university until such time as the student's name appears on the attendance list. However it shall be noted that the fees/ charges once paid shall not be refunded.
- A student will be granted only one such temporary withdrawal during his/her tenure as a student of the University.
- After completion of 1 year withdrawal period He/she shall join the next batch as a regular student.

## **5. GUIDELINES FOR TRANSFER (MIGRATION) FROM ANY OTHER UNIVERSITY TO RU:**

The students can apply for transfer from any other University to RU in 3rd & 5th semester only for undergraduate program, and in 3rd semester for Master programme.

- Applications under this category will be considered only if half of the respective course credits will be earned at RU (wherein s/he would earn minimum 50% of total Credits of the respective course from RU).
- For transfer from any other University to RU, the applicant must have cleared/passed all the subjects in all semesters at the parent/original University (i.e. if the applicant has any backlog and/or detention in any subject and/or semester at his/her parent Institution/University, s/he will not be eligible for getting transfer). Such applications, if received, will be summarily rejected without any intimation.
- The syllabus of all the subjects of all the previous semesters of both the Universities shall be evaluated for equivalence. If the syllabus is found to be equivalent upto 50 % then only the application will be considered.
- List of Documents to be submitted by the Applicant Student seeking transfer from any other Institution/University to RU:
  - Application Form.
  - Photo copy of the Teaching Scheme and Syllabus of all the studied subjects and semesters of the parent/original University, duly endorsed by the competent authority.
  - Institute has to issue N.O.C. on original letter head with the signature and stamp of Principal/Director/Head of the Institute. The name of the signatory has to be printed below the signature.
  - Copy of extension of approval of the respective program for the institute from AICTE and PCI or COA (wherever applicable)
  - Copy of letter of approval from UGC, for the respective university
  - Original Migration Certificate duly issued by the parent/original University

## **6. VALIDITY OF STUDENT'S ENROLLMENTS FROM THE DIFFERENT COURSES:**

Validity of student's enrollment in a particular course shall be valid up to double the duration of a particular course. However, if a student is not in a position to complete the course within the duration specified, then s/he will be required to write an application as a special case to Registrar/Provost for granting the extension. In that case maximum one year extension will be given.