



RESEARCH PROMOTION POLICY 2022

(Approved in 32th Academic Council Meeting held on 9/12/2021)



Center for Research and Development
Rai University, Ahmedabad

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1. INTRODUCTION

Rai University, Ahmedabad is a Self-Financed Private University enacted under “Gujarat Private University Act, 2009” passed by the Gujarat Legislature and assented by the Governor on 10th April, 2012 (Gujarat Act No. 12 of 2012). As per the Vision & Mission, Rai University envisions and enables vital connections and collaborations among the spheres of academic and research elaboration for enhancing research and academics in different fields.

Rai University envisions to be a leading research driven University. This policy documents describes various incentive to encourage the culture of research and innovation among the staff members. This will boost the competitive spirit among staff members and involve students in research activities. The University believes that research can change the society and brings developments. All the staff members are being motivated to take up the research and add values to the ongoing the research development.

2. OBJECTIVES

- To motivate and encourage staff to take up research activities and publish their work in reputed journals.
- To support academic staff for filing up patents.
- To enable staff members to take up consultancy works and develop industry-academia research atmosphere.
- To motivate staff members to take up additional responsibilities and interest in guiding research scholars towards research degree
- To encourage staff members to write and publish book chapters, edited books and take up interdisciplinary and collaborative research works
- To honor the efforts of staff member to work towards societal development through improved research and development activities

3. ELIGIBILITY, TERMS & CONDITIONS

- 3.1 Full Time, Permanent faculty members are eligible for the policy.
- 3.2 The effective date for enforcement of this policy is 14th December, 2022.
- 3.3 Any Research Award/Grant/Cash Incentive/Leave benefit can not be claimed as aright.
- 3.4 All the achievements requested for incentives should be with the affiliation of “Rai University”
- 3.5 Faculty member need to submit the required documents to CRD/University Research Promotion Committee for records and consideration.


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- 3.6 The decision of the University Research Promotion Committee will be final.
- 3.7 The University can modify or withdraw the policy without any formal notification.
- 3.8 The authenticity of the research is of utmost importance. If it is found that the researcher was involved in unethical conduct and the data presented is not original, necessary disciplinary action will be initiated including the reclaim of any incentive/awards awarded.
- 3.9 Rai University promotes collaborative research activities with different labs/institutes. However, the scheme presented here is only limited to the faculty member of Rai University. The external member will not be entitled for any benefit under the present policy.
- 3.10 The details about Publication and Projects need to be reported to the committee by fourth Saturday of each month.
- 3.11 In case of collaborative work, only 1 registration can be submitted to the committee for consideration and the incentives can be equally shared among authors or as decided.

4. UNIVERSITY RESEARCH PROMOTION COMMITTEE

University Research Promotion Committee will be responsible for regularly meeting and taking decision and submitting recommendation to Academic Council for final approval of incentives. The Committee will also collect data about other academic achievements and recommend names for various awards to be given on proposed event day.

Constitution of University Research Promotion Committee (URPC)

Provost	Chairperson
Registrar	Member
Dean – Center for Research & Development	Member Secretary
Dean of the Constituent Schools	Member
Director IQAC or his nominee	Member

Quorum – 2/3rd of Members



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5. RESEARCH PAPER PUBLICATION AND INCENTIVES

5.1 The following incentive proposal can be submitted by staff as first Author or corresponding Author only:

Journal Category	Incentives
Patents Publication	A letter of appreciation along with a cash reward of Rs. 5000/-
Publication of research in Web of Science, Scopus Index listed Journals	A letter of appreciation along with a cash reward of Rs. 3000/-
Publication of research article in UGC listed Journals	A letter of appreciation along with a cash reward of Rs.1500/-
Publication of research article in Peer review journals	A letter of appreciation along with a cash reward of Rs. 1000/-

5.2 The following incentive proposal can be submitted by staff as second author or onwards (except first and corresponding):

Journal Category	Incentives
Publication of research in Web of Science, Scopus Index listed Journals	A letter of appreciation along with a cash reward of Rs. 1500/-
Publication of research article in UGC listed Journals	A letter of appreciation along with a cash reward of Rs. 1000/-
Publication of research article in Peer review journals	A letter of appreciation along with a cash reward of Rs. 1000/-

5.3 Note:

1. Second author submission is valid in case it is a joint research and first author is from any other institution than Rai University. Also, if more than one author in any category whether First or Second from the Host University i.e. Rai University, only 1 entries need to be submitted to committee for evaluation and consideration of incentives.
2. Appreciation certificate will be given to all the authors and incentive can be shared among authors as per their own understanding.

6. CONFERENCE PARTICIPATION


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All the staff members are encouraged to participate and present their work in International and National conferences of repute.

- 6.1** All the staff members are given paid duty leave to attend conferences. A maximum of 5 duty leaves are given to attend the conference in an academic year. In case any staff member exceeds the maximum day condition, they can approach to the committee for request to provide additional duty leave to present research in a conference.
- 6.2** In addition to paid duty leaves, a suitable incentive in form of supporting conference registration charges may also be provided, subjected to approval from the committee. The amount is not fixed and the committee may decide on the quantum of incentive to be provided in this aspect.

7. BOOK PUBLICATION

A letter of appreciation along with suitable cash award as fixed by the committee separately for 'Book Chapter' and 'book' published by reputed publisher may be awarded to the faculty member.

In case the 'Book Chapter' or 'Book' the cash award will be equally shared by the authors. Only 1 entry need to be submitted for awards in case of collaborative writing.

8. AWARDS

8.1 ANNUAL RESEARCH EXCELLENCE AWARDS

- 8.1.1 All the publication received in a year will be taken into consideration for Annual Research Excellence award. Depending upon the indexing, impact factor, citations and the number of publications in a given calendar year.
- 8.1.2 Faculty members will be felicitated for their contributions in Research and Development.
- 8.1.3 All the entries will be taken for Annual Research Excellence Awards under different cadres and categories to provide equal opportunities to staff members including young professional to Professor Level.
- 8.1.4 The decision in this regards will be taken care by the committee after considering all the points into consideration and originality of research and number of entries received from different Schools/Departments.



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8.2 PROMOTING INNOVATION/PATENT FILLING – “BEST INNOVATOR AWARD”

- 8.2.1 All the staff members filling the patent with the University affiliation will receive the letter of appreciation and cash incentive covering the patent application cost.
- 8.2.2 The Staff member with the highest patent filling in a year will be awarded as Best Innovator Award and will be receiving the additional cash incentive along with appreciation letter.



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